

## **Free copyright notice: cover**

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## Copyright notice

### 1. Credit

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### 2. Copyright notice

- 2.1 Copyright (c) [*year(s) of first publication*] [*full name*].

- 2.2 Subject to the express provisions of this notice:

- (a) we, together with our licensors, own and control all the copyright and other intellectual property rights in our website and the material on our website; and
- (b) all the copyright and other intellectual property rights in our website and the material on our website are reserved.

### 3. Copyright licence

- 3.1 You may:

- (a) view pages from our website in a web browser;
- (b) download pages from our website for caching in a web browser;
- (c) print pages from our website;
- (d) [stream audio and video files from our website; and]
- (e) [use [our website services] by means of a web browser,]

subject to the other provisions of this notice.

- 3.2 Except as expressly permitted by the other provisions of this notice, you must not download any material from our website or save any such material to your computer.

- 3.3 You may only use our website for [your own personal and business purposes], and you must not use our website for any other purposes.

- 3.4 Except as expressly permitted by this notice, you must not edit or otherwise modify any material on our website.

- 3.5 Unless you own or control the relevant rights in the material, you must not:

- (a) republish material from our website (including republication on another website);
- (b) sell, rent or sub-license material from our website;
- (c) show any material from our website in public;

- (d) exploit material from our website for a commercial purpose; or
- (e) redistribute material from our website, save to the extent expressly permitted by this notice.

#### **4. Acceptable use**

##### 4.1 You must not:

- (a) use our website in any way or take any action that causes, or may cause, damage to the website or impairment of the performance, availability or accessibility of the website;
- (b) use our website in any way that is unlawful, illegal, fraudulent or harmful, or in connection with any unlawful, illegal, fraudulent or harmful purpose or activity;
- (c) use our website to copy, store, host, transmit, send, use, publish or distribute any material which consists of (or is linked to) any spyware, computer virus, Trojan horse, worm, keystroke logger, rootkit or other malicious computer software; or
- (d) conduct any systematic or automated data collection activities (including without limitation scraping, data mining, data extraction and data harvesting) on or in relation to our website without our express written consent.

#### **5. Report abuse**

- 5.1 If you learn of any unlawful material or activity on our website, or any material or activity that breaches this notice, please let us know.
- 5.2 You can let us know [by email or by using our abuse reporting form].

#### **6. Enforcement of copyright**

- 6.1 We take the protection of our copyright very seriously.
- 6.2 If we discover that you have used our copyright materials in contravention of the licence set out in this notice, we may bring legal proceedings against you, seeking monetary damages and/or an injunction to stop you using those materials. You could also be ordered to pay legal costs.

#### **7. Permissions**

- 7.1 You may request permission to use the copyright materials on our website by [writing to us by email or post, using the contact details published on the website].

## **Drafting notes for free copyright notice**

Copyright is the primary intellectual property right protecting websites. This is a free copyright notice template, designed for inclusion on a website. It includes an assertion of copyright ownership, as well as provisions concerning the licensing of website copyright, the infringement of website copyright materials, and copyright notifications.

Copyright is one of the major intellectual property rights. Copyright protects certain classes of work, including literary works (e.g. written text and software), artistic works (e.g. drawings, photographs and graphics) and musical works. Although websites are not protected as websites, some of the constituent elements of a website will almost always attract copyright protection.

This document may be incorporated into more general terms and conditions, or may be used as a stand-alone notice.

A copyright notice is sometimes called a "copyright statement".

### **Free copyright notice body**

#### **Section 2 - Copyright notice**

##### *Section 2.1*

What was the year of first publication of the relevant copyright material (or the range of years)? Who is the principal owner of copyright in the website?

#### **Section 3 - Copyright licence**

The scope of the licence to use will vary with each site. Consider carefully exactly what your users should be allowed to do with your website and material on your website.

##### *Section 3.1*

(d) - Will audio and/or video files be published on the website?

(e) - Will the website make available any dynamic services to users? Describe the website services in question.

##### *Section 3.3*

Optional element.

For what purposes may the website be used?

#### **Section 5 - Report abuse**

Websites that allow the publication of user generated content should incorporate an abuse reporting procedure. The existence of such a procedure may help the website operator to take advantage of certain defences that may be available in respect of such user generated content. For instance, the website operator defence set out in Section 5 of the Defamation Act 2013 and elaborated in the Defamation (Operators of Websites) Regulations 2013 will only be available where the operator has responded to a notice of complaint sent by the complainant, a process which may be made simpler by the use of a dedicated communications channel. The guidance notes accompanying the legislation have this to say on the subject: "The

Government encourages operators to set up and publicise a designated email address for this purpose as a matter of good practice, which we encourage complainants to use. Operators may also wish to provide an online form that complainants can use to submit a Notice of Complaint".

#### *Section 5.2*

How can users report unlawful and unwanted materials and activities on the website?

### **Section 7 - Permissions**

#### *Section 7.1*

How should a person go about requesting permission to use copyright materials that are published on the website?